



Coordinator of Girls Games

Salary:	£32,000 to £35,000, commensurate with level of experience
Hours of Work:	Full time – working days are Monday to Thursday inclusive and Saturdays
Working Weeks:	40 weeks – Term Time 35 weeks + 5 weeks during the school holidays
Start date:	September 2018

Working at Mount St. Mary's College in any capacity is a privilege. It is a special community with a proud history and a bright future, where staff and pupils work hard to achieve success and rewards. Nestled in beautiful and spacious private grounds in the North East Derbyshire village of Spinkhill, Mount St Mary's College is an independent Jesuit day and boarding school for boys and girls. The College staff are a community who are genuine in their commitment to the needs of the students and the School as a whole.

We are currently seeking a Coordinator of Girls Games to join our Games department to promote, organise and develop sport at our College, taking overall responsibility for the girls games programme including timetabled games sessions, after school activities and fixtures.

The post holder will organise and ensure delivery of timetabled practical Games sessions, Sports Tours, tournaments and events, alongside implementing and developing the co-curricular programme by running a wide variety of sports clubs. This will involve ensuring all of the necessary equipment and resources are available, staffing needs are reviewed and requirements are communicated to the Cross Campus Director of Sport in advance to ensure the programme is delivered smoothly and professionally.

The successful candidate will coordinate fixtures and events for all girls' sports teams, including taking responsibility for their own team, from the planning of training sessions and team selection, right through to coaching at fixtures and preparing and contributing sporting news to the College's social media sites and publications.

The Coordinator of Girls Games will be responsible for mentoring and developing the coaching team to ensure excellent standards of coaching are set and maintained and that pupils of all abilities are nurtured effectively.

Other key tasks will include communicating with parents and teaching staff, preparing and updating sports plans, risk assessments and match reports and contributing to and collating pupil's reports.

This is a great opportunity for the right individual to be part of a vibrant co-educational day and boarding school in the Jesuit tradition, catering for the needs of children aged 11-18 from all denominations in a truly ecumenical and happy environment.

We welcome applications for this position from qualified teachers and suitably qualified coaches with the ability to coach hockey and other core girls' sports to high standards. There will be a requirement to fully contribute to the pastoral and co-curricular life of the College, which will include evenings, Saturday and/or Sunday duties.

Mount St Mary's College values diversity and strives to promote equality at all levels, including its employees, students and customers. Applications are welcome from all sections of the Community.

Mount St Mary's College is committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. Offers of employment will be subject to an enhanced disclosure and barring service (DBS) check.

Closing date: Noon on Wednesday 15th August 2018

Interviews will be held w/c 20th August 2018

For further details and to download an application form please visit our website <http://www.msmcollege.com/msm-school/the-school/vacancies> . CVs will not be accepted. Completed applications should be returned by the closing date to hr@msmcollege.com

**Contact: Human Resources
 Mount St Mary's College,
 College Road, Spinkhill, Sheffield, S21 3YL
 01246 433388**

Please note if you do not hear within 4 weeks of the closing date, you can assume you have been unsuccessful.

Headmaster: Dr Nicholas Cuddihy B.Rel.Sc., MSc.,Ed.D

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