



**Job Title: Caretaker**

**Salary:** £19,000 - £20,000 per annum

**Annual Leave:** 25 days plus bank holidays

**Working pattern:** 40 hours per week, 5 days per week

6am – 11 am / 7.30pm – 10.30pm

(Normal days off being Tuesday & Wednesday)

Mount St. Mary's College is a special community with a proud history and a bright future, where staff and pupils work hard to achieve success and rewards. Nestled in beautiful and spacious private grounds in the North East Derbyshire village of Spinkhill, Mount St Mary's College is an independent day and boarding school for boys and girls; its Prep School, Barlborough Hall School, is situated 3 miles away in the village of Barlborough. The College staff are a community who are genuine in their commitment to the needs of the students and the School as a whole. The Facilities Team work hard to secure and maintain the historic buildings of the College and School to the highest standard.

We are looking to recruit a caretaker to live on site who is multi-skilled and capable of working within a school environment. The role will join our Facilities and Housekeeping teams to carry out general security, portering and maintenance of the premises. Having a flexible and adaptable approach to tasks, you will be responsible for opening the school in the morning and preparing for the day ahead. You will be on duty again in the evening to carry out further tasks and secure the school for the night. These tasks will be carried out alongside the facilities and housekeeping teams but it is essential for the successful candidate to be able to self-manage and work independently. Ideally candidates will have experience of working in a busy, fast-paced facilities environment. Please be aware that it is a requirement of this role to live within School accommodation.

This is a great opportunity for the right individual to be part of a vibrant co-educational day and boarding school in the Jesuit tradition, catering for the needs of children aged 11-18 from all denominations in a truly ecumenical and happy environment.

The School values diversity and strives to promote equality at all levels, including its employees, students and customers. Applications are welcome from all sections of the Community.

**Mount St Mary's College is committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. Offers of employment will be subject to an enhanced disclosure and barring service (DBS) check.**

For further details of our school and to download an application form please visit our website <http://msmcollege.com/about-us/join-the-team> CVs will not be accepted. Completed applications to be returned by noon on Monday 12<sup>th</sup> January 2018 to [hr@msmcollege.com](mailto:hr@msmcollege.com)

Please note if you do not hear within 4 weeks of the closing date, you can assume you have been unsuccessful.

**Headmaster:** Dr Nicholas Cuddihy B.Rel.Sc., MSc.,Ed.D

Mount St Mary's College  
College Road, Spinkhill, Nr Sheffield S21 3YL  
(t) 01246 433 388  
(e) [headmaster@msmcollege.com](mailto:headmaster@msmcollege.com)

**Headteacher:** Mrs Karen Keeton BMus. (Hons), PGCE

Barlborough Hall School  
Park Street, Barlborough, Chesterfield, S43 4ES  
(t) 01246 810 511  
(e) [headteacher@barlboroughhallschool.com](mailto:headteacher@barlboroughhallschool.com)

(w) [msmcollege.com](http://msmcollege.com)

Company Registered in England No. 05884126.  
Registered Charity No. 1117998. Registered Office: Mount  
St. Mary's College, Spinkhill, S21 3YL

