

APPENDIX 1: FLOW CHART FOR RAISING CONCERNS ABOUT A CHILD

DESIGNATED SAFEGUARDING LEADS:	Mr Jack Murphy Mrs Jodie Pettinger Mrs Alexa Middleton
LINK GOVERNOR:	Fr Simon Ellis
CHAIR OF GOVERNORS:	Mr Shaun Whyman

WHAT SHOULD I DO?
Concern entered on C-Poms or put in writing on Concern Form

WHAT WILL HAPPEN NEXT?
DSL alerted by C-Poms or by Jayne Roebuck in case of written concern form

DSL reviews concern and makes decision about next steps.

MONITOR
Relevant adult asked to monitor and feedback to DSL within an agreed timescale

DISCUSS
Decision made to discuss the concern informally with parents/carers

REFER
DSL may review decision with another senior leader, school nurse or the Headmaster and agree to refer to social care

Once discussed with the parents the DSL may decide to discuss further, monitor or refer to social care

RECORD
Record is kept on C-Poms