

ISI Action Plan

School Name - Mount St Mary's College

School Number –

Standard no.	Objective	What action are we going to take?	When are we going to complete it by?	Who will do it?	What costs and resources are needed?	What are our success criteria?	Monitoring	Evaluation	Review/ Evidence
Part 3 Paragraph 10 and NMS 12	To ensue correct and most up to date Behaviour policy is on the website.	Put most recent policy on website and take off any out of date policies Compliance team ISI training	Completed	Compliance Team (AHU)	N/A	The correct policy on the website	Compliance team to check policy through for correct dates and ISI regulations met	Compliance team have been trained in compliance regulations and are reviewing policies	
Part 3 Paragraph 10 and NMS 12	To ensure all other policies which include information about behaviour are linked with original policy	<ol style="list-style-type: none"> Add section at the front of the behaviour policy to include a section on linked policies All other policies checked to add links to other policies Compliance team ISI training	<ol style="list-style-type: none"> December 2015 As part of overall review – March 2016 	Compliance Team (MPO and KKE)	N/A	<ol style="list-style-type: none"> The main behaviour policy include a section which states the linked policies All policies have linked policy section on front cover 	Compliance team to check the links are thorough and up to date	Compliance team have been trained in compliance regulations and are reviewing policies	

Part 3 Paragraph 10 and NMS 12	To ensure the anti bullying policy contains arrangements for the online safety of pupils.	<ol style="list-style-type: none"> 1. Add a section in the anti bullying policy linked to preventing and tackling bullying in schools. 2. Online staff training Compliance team ISI training	Dec 2015 Continuous	Compliance team (AHU)	N/A	The anti bullying policy includes arrangements for the online safety of pupils	KKE and MPO check final policy	Compliance team have been trained in compliance regulations and are reviewing policies	
	To ensure the anti bullying policy contains arrangements for the online safety of pupils.	Write an e safety policy to include: information on the use of technology by staff and visitors, informing and educating parents in online safety, statement that staff are trained on e safety. Compliance team ISI training	Dec 2015	Compliance Team (MPO)	N/A	The e safety policy includes all the information to keep children safe online.	Compliance team to read through policy and check against ISI regulations	Compliance team have been trained in compliance regulations and are reviewing policies	
Part 6 paragraph 32 1a and b	Ensure the policy information is	Check most up to date policies are on the website	Completed	Compliance Team (AHU)	N/A	Most up to date behaviour and Anti bullying	Compliance date change policies on	Compliance team have been trained	

	made available to parents of current and prospective parents	Compliance team ISI training				policies are available on the website.	website as and when they are amended.	in compliance regulations and are reviewing policies	
Part 6 paragraph 32 1a and b	Ensure information about contact details of the chair of governor are available to parents	Chair of governor address to be placed at bottom of policies page Compliance team ISI training	Completed	Compliance team (KKE/MPO)	N/A	Details for the Chair of governor are on the website		Compliance team have been trained in compliance regulations and are reviewing policies	
Part 6 paragraph 32 1a and b	Ensure latest version of Parent handbook is on the school website	<ol style="list-style-type: none"> 1. Put new parent handbbok on website. 2. Send e copy of parent handbook to parents 	Completed Completed	Marketing team (VMC)	N/A	Latest Parent handbook on website	Marketing team to update when needed		